

**HCAT PORTABLE EQUIPMENT REQUEST**

**NAME:**

**DATE NEEDED:**

**PROGRAM:**

**DATE BACK  
TIME BACK:**

**Contact Information:**

**Camera and Accessories:**

Camera: JVC Canon JVC JVC Canon GoPro  
 DV550U  GL-2 kit #\_\_\_\_  HD110 #\_\_\_\_  HD150 #\_\_\_\_  XA25 #\_\_\_\_  \_\_\_\_\_  
 Tripod  Miller  GL-2  Bogen w/dolly  HD150  XA25  
 Power  120 volt supply  Battery\_\_\_\_ Qty \_\_\_\_\_  Battery Belt with light Extra Bat Y N  
 Control Arms  
 Viewfinder  4"  5"  Color LCD  
 Focus Module (DV550)  
 Rain Cover  
 JVC DR-HD100 hard drive Unit #\_\_\_\_\_

**Audio:**

Microphone(s)  SM58\_\_  EV 635A \_\_  Lapel \_\_\_\_  Cardiod \_\_\_\_  Wireless \_\_\_\_   
 Boom \_\_\_\_ ( Shotgun  windscreen  Fishpole \_\_\_\_)  
 CABLES  microphone XLR-XLR\_\_\_\_  XLR-F-TRS \_\_\_\_  XLR-M-TRS \_\_\_\_  
 Audio mixer  Shure M267  Mackie 1604  Portable 9v mixer  
 Headphones  
 Mic Splitter  
 Mic Stand  Tall Stand  Table stand

**Miscellaneous:**

Cables:  BNC \_\_\_\_  RF \_\_\_\_  
 Portable color monitor  
 Tape  VHS  SVHS  Mini DV  SD Card Qty \_\_\_\_\_  
 Lighting:  Lowell Light kit  Tuff Spun  LED camera light  Fiilex LED light kit  
 Announcer intercom kit  
 Audio/Video DA kit  
 Power Extension Cord  
 RF modulator  
 Adapters Type(s) \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form I understand that I am responsible for loss or damage due to negligence or abuse while the equipment is checked out to me. If under 18, my parents or guardians have signed the appropriate permission form and it is on file at the HCAT studio.

**TO BE FILLED IN BY HCAT STAFF**

**V1.14**

Checked Out By: \_\_\_\_\_ Checked In By: \_\_\_\_\_

Check Out Date: \_\_\_\_\_ Check In Date: \_\_\_\_\_